

# Action Plan Summary

**SIP Goal: Teachers and staff will collaborate with PTA on cultural arts events, field trips, and parent outreach, and keep a workable and consistent communication link.**

- U PTA Connection 1: The STEM Committee will host a Science/Technology/Engineering /Mathematics night.
- U PTA Connection 2: The Reading Committee will host a Reading Night.
- U PTA Connection 3: Teachers will be trained on creating a Parent distribution list for upcoming events.
- U PTA Connection 4: Teams will send out a monthly newsletter updating parents on curricula.
- U PTA Connection 5: Math and Reading Committee will send home a bimonthly newsletter to parents.
- U PTA Connection 6: Teachers will send home the data section in their binders weekly with a parent signature. *One idea is to have teachers make a phone call to parents of students that didn't bring a signed data notebook back.*

**SIP Goal: Teachers need a supportive environment with workable, consistent, and open communication in order to collaborate in a structured way, vertically and with teams, so that they are actively involved in change and supportive of others.**

- U Staff 1: Read weekly faculty notes delivered by 3 pm on Fridays
- U Staff 2: Send classroom/grade level happenings to Educational Support Team, EST, (Bobbi, Stephanie, Beth, Paula) by 4 pm on Wednesday
- U Staff 3: Train Leadership Team on Outlook Calendar: Sending reminders through calendar etc...
- U Staff 4: Grade Level Team planning with agendas and notes. Submit 1 week ahead, only subject area and avoid Wednesdays. The agendas can be developed at team meetings.

**SIP Goal: Teachers will align their instruction with the VSC and MCPS curriculum**

- U VSC 1: Teachers will design and implement Reading formative assessments based on the Voluntary State Curriculum and the MCPS curriculum. The formatives will include Selected Response questions and BCR questions. In the first semester, Kindergarten can dictate student responses.

- U VSC 2: K-5 Teachers will be trained on how to develop Selected Response Questions
- U VSC 3: Grades 3-5 teachers will receive “training” on Reader’s Handbook and seed lessons.
- U VSC 4: Third, Fourth and Fifth grade teachers will incorporate the VSC seed lessons into their weekly instruction plans
- U VSC 5: Third, Fourth and Fifth grade teachers will incorporate the Reader’s handbook in their weekly plans
- U VSC 6: Train K-2 teachers on the Voluntary State Curriculum website
- U VSC 7: Teachers will use Study Island to supplement the MCPS curriculum.
- U VSC 8: Teachers will use FASTT MATH to support students with math computational needs.
- U VSC9: Teachers will include indicators/objectives on all worksheets. (numbers and words)
- U VSC 10: Teachers will receive information about indicator based planning.

**SIP Goal: Teachers will empower students to advocate for their academic success.**

- U Advocacy 1: Classroom teachers will directly teach accommodations to identified students. (i.e. special ed, esol, 504)
- U Advocacy 2: Teachers will be trained on accommodations for students.
- U Advocacy 3: Teachers will be trained on students advocating for help with academics. *Vertical groups will develop action steps after training for student advocacy for help with academics.*
- U Advocacy 4: Students will receive instruction on self advocacy with regards to social situations (ie. Bullying, asking for help, peer relations)
- U Advocacy 5: Teachers will be trained on the use of a classroom issue bin as a tool for self advocacy.
- U Advocacy 6: Students will be trained on the use of a classroom issue bin as a tool for self advocacy.
- U Advocacy 7: Teachers will implement the first six lessons of “My Job, Your Job and Our Job”